How to login to Donesafe

Our team needs to set you up with a log in first. Chat to your site contact about getting a Donesafe log in.

1 Access Donesafe via **rymanhc.donesafe.com** OR by scanning this QR code

SCAN ME

How to scan a QR code:
1) Open your phone's camera app
2) Once open, hover over the QR Code using your phone's camera. Your phone should recognise it and show a pop-up for a link.
3) Tap the notification to open the link

2 Select the orange "Sign in with your organisational account"

Sign in to your account

Sign in with your organisational account
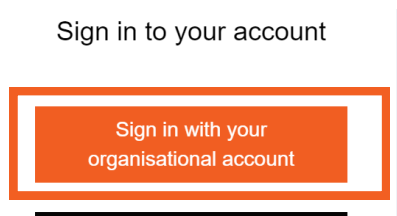
3 Enter your email address and click on the blue "next" button.
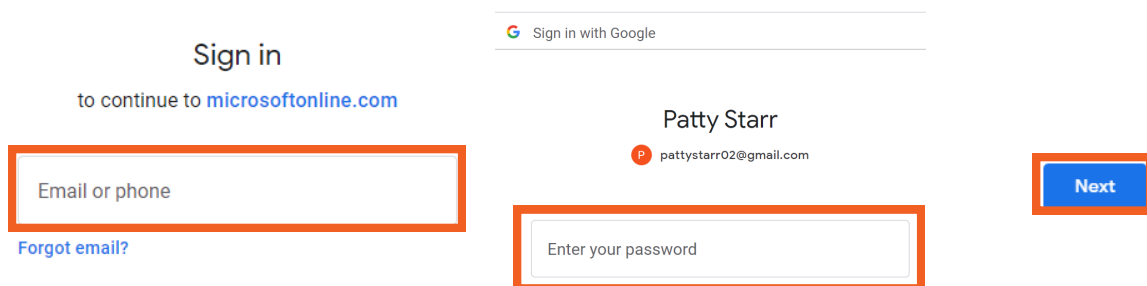
RYMAN HEALTHCARE

Sign in

someone@example.com

Can't access your account?

Next

4 This will take you to your email providers log in page. Please enter your details (email address and password).

Sign in
to continue to microsoftonline.com

Email or phone

Forgot email?

G Sign in with Google

Patty Starr
P pattystarr02@gmail.com

Enter your password

Next

Note: Ryman or Donesafe do not get your password details. You are entering these details via your emails providers sign in process.
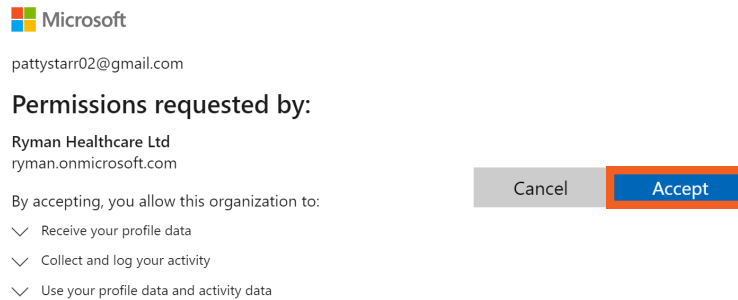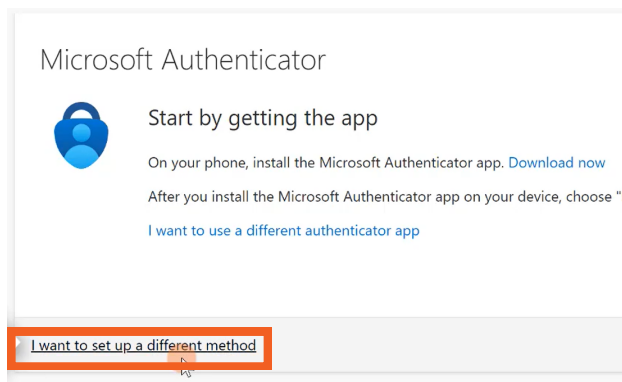
How to login to Donesafe

5 Review and accept the permissions requested. Click "next" for more information required.

■■ Microsoft

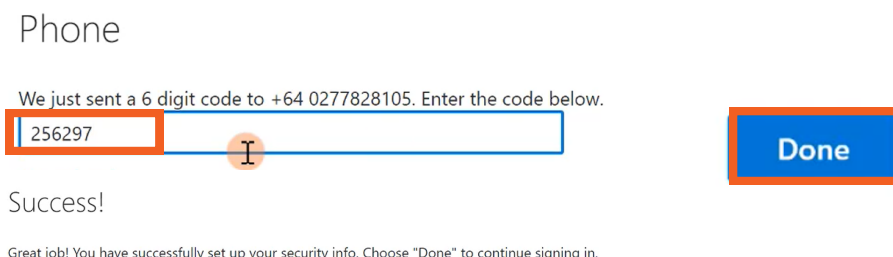pattystarr02@gmail.com

Permissions requested by:

Ryman Healthcare Ltd
ryman.onmicrosoft.com

By accepting, you allow this organization to:

⌄ Receive your profile data

⌄ Collect and log your activity

⌄ Use your profile data and activity data

Cancel   Accept

6 Select "I want to set up a different method and select phone as your method" to keep your account secure.

Microsoft Authenticator

Start by getting the app

On your phone, install the Microsoft Authenticator app. Download now

After you install the Microsoft Authenticator app on your device, choose "N

I want to use a different authenticator app

I want to set up a different method

7 Select phone as your method. Find the NZ prefix from the drop-down menu and enter your mobile number. Choose "text me a code" and click "next".

Phone

You can prove who you are by answering a call on your phone or texting a code to your phone.

What phone number would you like to use?

New Zealand (+64)   0277

⦿ Text me a code

◯ Call me

Next

8 Enter the six-digit code you've been texted, select "next" and then click "Done".

Phone

We just sent a 6 digit code to +64 0277828105. Enter the code below.

256297

Done

Success!

Great job! You have successfully set up your security info. Choose "Done" to continue signing in.

Next time you log in to Donesafe you will simply need to enter your email and password. Please bookmark this page or save on your homescreen.

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LOGGING INTO **DONESAFE**

donesafe

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3) Tap the notification to open the link

2 Select Sign in with your organisational account

3 Enter your email address and click next.

4 This will take you to your email providers log in page. Please enter your details (email address and password).

Note: Ryman or Donesafe do not get your password details. You are entering these details via your emails providers sign in process.

5 Review and accept the permissions requested. Click "next" for more information required.

6 Select **"I want to set up a different method and select phone as your method"** to keep your account secure.

7 Select phone as your method. Find the NZ prefix from the drop-down menu and enter your mobile number. Click "next".

8 Enter the six-digit code you've been texted, select "next" and then click "Done".

Next time you log in to Donesafe you will simply need to enter your email and password. Please bookmark this page or save on your homescreen.

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